

UBC Farm Data Sharing Agreement

The Centre for Sustainable Food Systems at UBC Farm (CSFS) is committed to the spirit of open access research and expects to make data publicly-accessible to the greatest extent possible. Principal investigators (PIs) are expected to submit data generated at the UBC Farm within 6 months of an experiment's completion, and the CSFS will release that data in a public-facing repository ([Scholars Portal Dataverse](#)) 3 years after the experiment's completion. During this 3-year period, PIs will have the exclusive opportunity to interpret and publish data collected as part of their research. PIs who require longer than 3 years to publish on datasets should contact the CSFS Research Manager to request an extension.* We encourage PIs who conduct CSFS-related research outside of UBC Farm to share their data for publication on Dataverse as well.

PIs have three options for assigning Terms of Use to their data: 1) choose a [Creative Commons license](#); 2) use a custom Terms of Use, which would require approval by UBC Legal Counsel**; or 3) use a standard copyright (i.e., "all rights reserved"). **Please note that the CSFS strongly encourages PIs to assign a Creative Commons license to their datasets.** If a PI chooses to assign a standard copyright to their dataset, they will be asked to provide a reason for doing so, and the CSFS Research Manager may follow up to discuss this need.

Any member of the public who wishes to download a dataset from the CSFS Dataverse released under a Creative Commons license will be asked to fill out a "guestbook" with their name, contact information, and reason for downloading the data. Datasets released under a custom Terms of Use may be restricted such that potential users must request access from the CSFS Research Manager. In this case, the Research Manager may review data access requests or forward requests to the PI, as stipulated in the Terms of Use. Datasets released under a standard copyright will require potential users to contact PIs to request access to the data, and copy the CSFS Research Manager on the request.

PIs are expected to provide metadata for datasets submitted to the CSFS including but not limited to dataset creator information, spatial information, methodology information, and variable descriptions. Dataset metadata will not be restricted. **PIs are expected to collect the following variables with their data: date (YYYY-MM-DD), location code, and site (e.g., UBC Farm or Totem Field; if multisite external to UBC Farm).** Time and GPS coordinates are preferred but not required variables.

Datasets released publicly will be assigned a persistent digital identifier (i.e., Digital Object Identifier or DOI) and citation to facilitate use in other publications, will be findable via common scholarly search engines (e.g., Google Scholar), and can be linked to the persistent digital identifier(s) (e.g., ORCID iD) of the dataset creator(s).

If data collection efforts at the UBC Farm are performed in coordination with data collection efforts at other sites (e.g., Totem Field, other farms, etc.), PIs are encouraged, but not required,

to submit this data to the CSFS as well. Publication of coordinated data collection efforts may increase a dataset's usefulness as a research tool.

Any publications that use data generated at the CSFS should acknowledge the CSFS and any significant assistance by staff or researchers as appropriate. Copies of publications must be provided to the CSFS Research Manager (laura.morillas@ubc.ca) when published.

Please contact csfs.data@ubc.ca with any questions or concerns regarding this agreement.

** A reasonable circumstance under which the CSFS will grant an extension includes long-term data collection efforts, from which PIs expect to generate multiple publications.*

*** The CSFS does not provide assistance with the development or approval of custom Terms of Use agreements.*