South Vancouver Neighbourhood House

**Position Title:** Community Food Navigator Assistant

**Background**
South Vancouver Neighbourhood House (SVNH) is a community-based organization that has been strengthening the neighbourhoods in South Vancouver since 1977. We serve three city neighbourhoods: Sunset, Victoria-Fraserview and Killarney-Champlain. We work with volunteers and partner agencies to deliver programs and facilitate relationships among community groups of different cultural, economic, religious and social backgrounds; connecting people and strengthening their capacity to create change.

Managed by the CSFS, the Food Systems Career Development Course aims to engage UBC students with their local food system and create opportunities to experience the working environment of a food sustainability focused organization. Students work alongside food systems practitioners and faculty to increase their understanding and knowledge of food systems work, from organic agriculture to food production methods, food-focused community engagement, and business management.

Students will have the opportunity to work with a non-profit, community-based organization. They will develop a greater understanding of food insecurity in South Vancouver, and gain insight into the racial inequality in our food system. Students will also liaise with partner organizations, support financially food insecure community members, assemble healthy food hampers using donated and rescued food, learn about receiving donations, match supply with needs, and take part in storage, sorting, delivery, and volunteer management within our food distribution network.

Students are expected to enroll in the Career Development Course (LFS 496 - 6 credits). At the end of the 14-week program, students will be eligible to receive course credit towards their UBC degree.

**Duties**
SVNH emergency food hamper distribution program supports families experiencing food insecurity due to COVID-19 isolation measures. SVNH aims to shift from a temporary centralized site to a sustainable distribution network, partnered with organizations in the South Vancouver Food Network. The student will help develop the distribution network by liaising with community partners, assembling and delivering hampers and matching incoming food donations to deliveries with partner locations.

**COVID-19 Safety Measures**
The student will work remotely from home whenever possible, via phone calls and virtual meetings with community partner organizations. When required to complete tasks in the workplace, SVNH has an extensive COVID-19 safety plan in place that complies with current BC Centre for Disease Control, BC Ministry of Health, Vancouver Coastal Health Authority, and WorkSafeBC guidelines, and includes first
through fourth level protections. These include, but are not limited to: maintaining physical distancing, controlled building and room occupancy limits, sign-in/sign-out, forming cohorts who consistently work together, staying home if symptomatic, zero contact deliveries, frequent handwashing and sanitizing, cleaning protocols and use of PPE i.e. masks and gloves.

**Position Details**

- Starts September 2020
- 6 months at 9 hours per week
- This is an unpaid, for-credit placement

**How to Apply**

- Apply by submitting one Adobe PDF document combining a cover letter and résumé. The cover letter should be a maximum 500 words, state which position you are applying for, and what you hope to gain from such an experience or how you feel this experience would contribute to your overall learning and education at UBC.
- Email: Julie Diestra, Julie.diestra@southvan.org
- All applications should clearly refer to “LFS 496 Career Development Course”