

# LFS 496 Career Development

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THE UNIVERSITY OF BRITISH COLUMBIA  
Faculty of Land and Food Systems



Richmond Food Security Society

## **Position Title:** Community Food Programs Assistant

### **Background**

The Richmond Food Security Society (RFSS) works with community partners to strengthen the local food system through on-the-ground initiatives aimed to make long-term change. RFSS accomplishes this by promoting the Richmond Food Charter, distributing seeds through their seed library, hosting Richmond's Seedy Saturday, building food skills through hands-on workshops, recovering and donating otherwise-wasted fruit from local trees, managing the city's nine community gardens, and educating over 1000 students about the food system to be the next generation of engaged citizens.

The Land & Food Systems Career Development Course aims to engage UBC students with their local food system and create opportunities to experience the working environment of a food sustainability focused organization. Students work alongside food systems practitioners and faculty to increase their understanding and knowledge of food systems work, from organic agriculture to food production methods, food-focused community engagement, and business management.

The number of Richmond-based community gardens and food literacy incentives is growing rapidly. As a result, the RFSS is eager to find creative ways to support this momentum. The Community Food Programs Assistant will assist both the RFSS's Urban Agriculture and Education Program Coordinators in program delivery. This includes, but is not limited, to developing and facilitating food literacy workshops, assisting in the creation of program strategic growth, drafting and managing community grants, and managing dedicated volunteers. The Community Food Program Assistant is a keen RFSS ambassador enthused at the idea of informing the community about the numerous initiatives RFSS supports.

Students are expected to enroll in the Career Development Course (LFS 496 - 3 credits) twice: once in the Summer semester and once in Winter 1 semester. At the end of the 26-week program, students will be eligible to receive course credit towards their UBC degree.

### **Duties**

The Community Food Programs Student will work alongside the RFSS team on the following tasks:

- Facilitating community garden engagement, e.g., provide training, mentorship, guidance and support to student gardeners; facilitate basic gardening workshops; and assist with social media gardener engagement.
- Manage volunteer team for seed library and fruit gleaning sessions; act as RFSS ambassadors at food-focused public events, train and supervise volunteers.

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- Support RFSS's strategic growth, e.g., draft and manage community grants, conduct a food gleaning feasibility study, and attend key community stakeholder meetings.

### Preferred Qualifications

- UBC student eligible for LFS 496
- First Aid Level 1 (preferred)
- Second Language (preferred)
- Interest in supporting the local community
- Driver's License and/or access to a vehicle or bicycle. This job requires frequently leaving the office and working on school grounds
- Criminal Record Check (Required)
- Experience gardening
- Comfortable working outside
- Is passionate about engaging and educating the public about issues around food security, seed sovereignty and sustainable agriculture

### Position Details

- May to December 2019: 6 credits over two semesters (May to August and September to December), for a total of 252 hours (or average of 9 hours per week)
- Flexible schedule to be determined with the candidate.
- Some weekday evenings and weekend availability is preferred.
- This is an unpaid, for-credit placement

### How to apply

- Apply by submitting one Adobe PDF document combining a cover letter and résumé.
- The cover letter should be maximum 500 words, state which career development position you are applying for, and what you hope to gain from such an experience or how you feel this experience would contribute to your overall learning and education at UBC
- **Email:** Ian Lai, [director@richmondfoodsecurity.org](mailto:director@richmondfoodsecurity.org)
- All applications should clearly refer to "Career Development Course"
- Application deadline is **March 15, 2020**
- Please no phone calls
- More information about the [Centre for Sustainable Food Systems at UBC Farm](#) and [Richmond Food Security Society](#).

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