



THE UNIVERSITY OF BRITISH COLUMBIA

Faculty of Land and Food Systems

The Centre for Sustainable Food Systems at UBC Farm



Seasonal Positions (Multiple Openings)

The Centre for Sustainable Food Systems (CSFS) at UBC Farm is seeking candidates to join our team for the 2019 growing season. A variety of seasonal positions are available within our Farm Operations, Academic (Teaching and Research), Outreach and Children's Programs. These positions are targeted at current students who are eligible for the [UBC Work Learn Program](#). Please review the eligibility criteria before submitting your application.

The CSFS at UBC Farm is located on the unceded, ancestral territory of the Musqueam people. It is a 24-hectare teaching, research and community farm at the University of British Columbia's Vancouver campus. Embodying UBC's aspiration to be a "living laboratory", the CSFS at UBC Farm provides experiential learning opportunities for students and strives to explore and exemplify how land, food and community are brought together to create healthy and sustainable food systems.

Position Titles, Responsibilities and Details

Position Title	Work Hours and Schedule	Primary Duties and Responsibilities	Hourly Wage
CUCURBITS AND ALLIUMS WORKER 1 position (Work Learn Program Eligibility Required)	<ul style="list-style-type: none"> September to November¹ 7-15 hours per week Tuesdays and either Thursdays OR Saturdays (preferred) 	<ul style="list-style-type: none"> Production tasks associated with cucurbit and allium crops – cultivating, seeding, transplanting, irrigating, managing pests, weeding and thinning, harvesting, etc. Data collection tasks – collecting production and harvest data for UBC Farm records. Post-harvest tasks – washing, sorting, packaging and preparing crops for sale. General farm tasks – assisting with other field duties, basic construction, cleaning, etc. as required. 	\$15.16

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Position Title	Work Hours and Schedule	Primary Duties and Responsibilities	Hourly Wage
SEED HUB WORKER 1 position (Work Learn Program Eligibility Required)	<ul style="list-style-type: none"> September to November¹ 7-15 hours per week Tuesdays and either Thursdays OR Saturdays (preferred) 	<ul style="list-style-type: none"> General field maintenance (i.e. weeding, irrigation work); Harvesting seeds from various crops; Processing and packaging seed crops; Performing germination test and maintaining seed crop inventory; Data collection tasks - collecting and tracking data for the UBC Farm seed crop records; other general farm duties as required. 	\$15.16

Position Title	Work Hours and Schedule	Primary Duties and Responsibilities	Hourly Wage
PERENNIAL FIELD WORKER 1 position (Work Learn Program Eligibility Required)	<ul style="list-style-type: none"> September to October¹ 7-15 hours per week Tuesdays and either Thursdays OR Saturdays (preferred) 	<ul style="list-style-type: none"> Production tasks associated with perennial crops – cultivating, seeding, transplanting, trellising, pruning, irrigating, managing pests, weeding and thinning, harvesting, etc. Data collection tasks – collecting production and harvest data for UBC Farm records. Post-harvest tasks – washing, sorting, packaging and preparing produce for sale. General farm tasks – assisting with other field duties, basic construction, cleaning, etc. as required. 	\$15.16

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Position Title	Work Hours and Schedule	Primary Duties and Responsibilities	Hourly Wage
ACADEMIC RESEARCH ASSISTANT 1 position (Work Learn Program Eligibility Required)	<ul style="list-style-type: none"> September to April 2020 ¹ Up to 10 hours per week Work days depend on the tasks assigned (to be discussed with supervisor) 	<ul style="list-style-type: none"> Assists with the development, implementation, and evaluation of research activities at the CSFS and at the UBC Farm; Assists with the tracking and monitoring of new research projects and research outputs from the CSFS (i.e. requesting research internal updates to PIs); Develops tools and promotional materials to promote the research carried out at the CSFS and the UBC Farm on diversified agriculture, food sustainability and environmental stewardship; Participates in and supports the coordination of outreach events; Supports new research proposals development. 	\$17.69

Position Title	Work Hours and Schedule	Primary Duties and Responsibilities	Hourly Wage
SUSTAINABLE FOOD SYSTEMS DATA ASSISTANT 1 position (Work Learn Program Eligibility Required)	<ul style="list-style-type: none"> September to April 2020 ¹ Up to 10 hours per week Work days depend on the tasks assigned (to be discussed with supervisor) 	<ul style="list-style-type: none"> Work with farm staff to trial virtual farm management application(s) that will enable better record keeping and data management related to farm operations; Assist with development of on-farm protocols that will enable long-term monitoring of food production, labor, water use, and management practices; Assist with managing data infrastructure for CSFS and UBC Farm; Perform data analysis, literature reviews, and other research-related tasks as needed. 	\$17.69

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Position Title	Work Hours and Schedule	Primary Duties and Responsibilities	Hourly Wage
FOOD SKILLS EDUCATION WORKER 1 position (Work Learn Program Eligibility Required)	<ul style="list-style-type: none"> September to April 2020 ¹ Up to 10 hours per week Work days depend on the tasks assigned (to be discussed with supervisor) 	<ul style="list-style-type: none"> Coordinate workshop logistics with presenters and colleagues; Create online workshop registration forms; Compile and analyze workshop registration (and survey) data; Identify and recruit new workshop presenters; Facilitate development of new “customized” workshop programming Perform miscellaneous workshop administration tasks, including (but not limited to) responding to emails, monitoring registration, promotion and marketing. 	\$16.20

Position Title	Work Hours and Schedule	Primary Duties and Responsibilities	Hourly Wage
BC FOOD WEB SCIENCE COMMUNICATION ASSISTANT 1 position (Work Learn Program Eligibility Required)	<ul style="list-style-type: none"> September to April 2020 ¹ Up to 10 hours per week Work days depend on the tasks assigned (to be discussed with supervisor) 	<ul style="list-style-type: none"> Leading the development of plain-language research briefs based on the work of university researchers (i.e. translating technical information into easily understandable plain language); Assisting in organizing and developing content for webinars to be hosted on BC Food Web; Communicating with researchers, farmers, community organizations, and educators about their use of and contributions to the portal; Assisting in the management of resources from outside UBC hosted on the portal. 	\$17.69

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Position Title	Work Hours and Schedule	Primary Duties and Responsibilities	Hourly Wage
PROJECT ASSISTANT IN DATA MANAGEMENT FOR SEED SYSTEMS 1 position (Work Learn Program Eligibility Required)	<ul style="list-style-type: none"> September to April 2020 ¹ Up to 10 hours per week Work days depend on the tasks assigned (to be discussed with supervisor) 	<ul style="list-style-type: none"> Assisting with harvesting of crops grown specifically for CANOVI research project at the UBC Farm that is directed at advancing crop selection and adaptation to agroecological farmers systems across Canada; Collecting, tracking and recording observational and field production data for these crops into Excel spreadsheets; Using R software to manipulate and organize data including making simple graphs, and using R Markdown to design report templates for variety trial results. 	\$17.69

¹ Work hours and schedules during these time frames are dependent on funding approvals for these positions, and the employee's performance and Winter 2019/2020 course schedules. Although the work hours and schedules aim to be compatible with the responsibilities of a student returning to school in September, September is also one of the busiest months for many programs at the CSFS at UBC Farm. Preference for some positions may be given to applicants who have more availability during this time.

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General Qualifications

Qualifications vary for each position and may include:

- Excellent customer service and communication skills (both written and verbal).
- Self-motivated, highly adaptable, able to identify and prioritize tasks with minimal supervision.
- Strong organizational and computer skills.
- Trustworthy; experience with money handling or cashiering.
- Demonstrated ability to work quickly, efficiently and calmly in high-stress settings for long hours in any weather and bring tasks to completion on time.
- Excellent interpersonal skills; able to work both independently and within a high-energy team environment; able to resolve interpersonal conflicts professionally.
- Good mechanical aptitude, familiarity with farm equipment, and basic construction skills.
- Good group leadership skills.
- Experience with organic farming or gardening.
- Experience working with MS Office (Word, Excel, Access, Outlook, PowerPoint), as well as Google applications.
- Understanding of HTML, CSS, JavaScript (+D3), an interest in geospatial data, and strong visual and creative skills.
- Knowledge of local and organic agricultural production practices and trends.
- Completion of foundation courses in biological or agricultural sciences.
- Familiarity with and commitment to the vision and mission of the Centre for Sustainable Food Systems at UBC Farm.
- Must be in good physical shape. Valid driver's license required for some positions. Access to a cell phone and a personal computer are assets.

How to Apply

- Email, as a **single PDF document**, a cover letter and a resume clearly detailing your experience and qualifications for this position to **Elena Donskikh** (elena.donskikh@ubc.ca).
- Ensure your email subject line clearly refers to the title of the position.
- Ensure your name and the position title are included in the PDF file name.
- Applications must be received no later than **11:59 PM on Sunday, August 25th, 2019**.
- Only applicants selected for interviews will be contacted. Please no phone calls or emails.

UBC hires on the basis of merit and is committed to employment equity. All qualified UBC students are encouraged to apply. The Centre for Sustainable Food Systems at UBC Farm will give priority to individuals who have demonstrated commitment through volunteer service or other engagement.

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